



## OBSERVATION GUIDELINES

Please ensure your cell phone is turned off or in silent mode.

Please take a seat and remain seated as this is less distracting for the children working. If you would like to see another part of the room, then please move your chair to a place that does not interfere with the children's activities.

Please allow the children to continue with their normal activities. If a child stops to talk to you, feel free to say hello, then explain that you came to see the classroom & that you need to concentrate & ask them to continue with their work. If you are asked for help, suggest that they ask the teacher.

Please refrain from talking to other adults so as to keep disruption for the children to a minimum and to allow you to make the best use of your observation time.

Please stay for the allocated time frame agreed (usually between ½ to 1 hour). This gives you time to get a true feel for the Montessori classroom.

Remember that you are seeing a snapshot in time of a child's week and that it may not be indicative of what occurs another time. Please feel free to organise a further observation visit if you wish.  
([enrol@howickprimary.school.nz](mailto:enrol@howickprimary.school.nz))

Copies of our registration of interest and enrolment application forms are available on our website  
[www.montessorihowickprimary.school.nz](http://www.montessorihowickprimary.school.nz)

Please complete the following details and hand to the teacher at the end of your observation visit:

Your name \_\_\_\_\_

Your child's name \_\_\_\_\_

Your child's current preschool \_\_\_\_\_

Your child's date of birth \_\_\_\_\_

Date of visit \_\_\_\_\_

Contact phone number \_\_\_\_\_

Email \_\_\_\_\_

Office use: Teacher - give copy of form to enrolments administrator Enrolments administrator – enter details on database
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